



CITY COUNCIL AGENDA REPORT

**Subject: COUNCIL MOTION – LOCATION OF JANUARY 2015
STRATEGIC PLANNING SESSION**

On July 7, 2014 Councillor Heron provided notice in accordance with Section 23 of Procedure Bylaw 35/2009 that he intended to bring forward the following motion:

In order for Council to debate the motion, the motion must be formally moved.

(Councillor Heron)

That Council's January 2015 two-day strategic planning session be held off site (out of town).

Attachments:

1. Administrative Backgrounder

Originating Department(s):	Legislative Services
Author(s):	B. Gaskarth, Legislative Officer

City Manager Signature:	Date:
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**Administrative Backgrounder
Location of January 2015 Strategic Planning Session**

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That Council's January 2015 two-day strategic planning session be held off site (out of town).

BACKGROUND:

Council holds a strategic planning retreat annually to discuss their strategic outcomes, goals and priorities. The upcoming Council retreat is currently scheduled for January 15 and 16, 2015. No location has been selected for the 2015 retreat.

Over the past five years, Council has twice held these retreats out of town:

- 2014 – St. Albert Inn
- 2013 – St. Albert Inn
- 2012 – Best Western Inn (City of St. Albert)
- 2011 – Chateau Suites at Sylvan Bay (Sylvan Lake)
- 2010 – Village Creek Inn (Pigeon Lake)

In 2014, Administration spent approximately \$2,000 on the retreat. Administration has identified \$4,000 in the 2015 budget to fund Council planning sessions. The primary costs of a retreat are both facility rental and catering costs.

Hosting the Council retreat outside of the City would increase costs related to travel, accommodation and catering for all participants.

Report Date	July 18, 2014
Committee/Department	Corporate Strategic Services
General Manager Review	Maya Pungur-Buick